# Field Inspection Intake Form

Enter today’s date

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| Client InformationCompany Name: Mortgage Lender/Landlord/Insurance Company.Address: Full address, city, province, and postal code Phone: Main line, extension. |
| Main Contact: First and last name Phone number: Direct line, extension. Email: Email address.Secondary Contact: First and last name Phone number: Direct line, extension. Email: Email address. |
| Property InformationAddress: Full address, unit # City/Prov: City, Province, Postal Code. This address is: [ ]  Residential [ ]  Commercial [ ]  Mixed use [ ]  Other |  |  |
| Major intersection: Situated close to: Property Type: Select. Status: Choose an item.Debtor Information |  |  |
| Client ID/Mortgage #: Client ID/Mortgage #Debtors/Tenants Last Name: Primary First Name: PrimaryDebtors/Tenants Last Name: Secondary First Name: SecondaryHow many days delinquent? # of days past due.Is the property listed for sale? [ ]  yes [ ]  no [ ]  unknownBroker information: Name of Realtor (if applicable)Phone number: Direct line, extension Email: Email address |  |  |
| Is the property under construction? [ ]  yes [ ]  no [ ]  unknownProject DescriptionType of services required: (select all that apply)[ ]  Condition Report [ ]  Mortgage Field Inspection [ ]  Tenant Services [ ]  Property Maintenance[ ]  Residential Cleaning Services [ ]  Commercial Cleaning Services [ ]  Handyman Services[ ]  Landscaping & Grounds Maintenance [ ]  Project Management [ ]  Other: Describe.**Details**: Describe in further detail. |

Pricing:

The above services a priced based on estimate. Contact us to schedule time and date to visit the property and we will be more than happy to provide you with a quote.

Instructions:

After completing this form, save and upload in our online portal by visiting: [www.12gatesps.com](http://www.12gatesps.com) and click on “Send us a file” located in the “Let’s Talk” Box at the bottom of the page. We will respond to you before the end of the next business day.